

# Worksheet 10a: Financial Plan Start Up Costs

Use this table to log all your Start Up Costs ie everything you need to purchase in order to open your doors on day 1.

Item	Description	Cost \$
<b>Legislative/Insurance Costs</b>	<i>Licenses, insurance, memberships, etc</i>	
<b>Staffing Costs</b>	<i>One-off training costs, uniforms, etc. (not ongoing wages)</i>	
<b>Capital Item Costs</b>	<i>Any large item including vehicle, furniture, technology.</i>	
<b>Start Up Production Costs</b>	<i>Items related to producing your services or products, can include admin, inventory, etc.</i>	
<b>Facility Renovation Costs</b>	<i>For lease-hold or owned premises where internal renovations are required. Includes, fixed shelving, lights, security, etc.</i>	

Item	Description	Cost \$
<b>Start-up Marketing Costs</b>	<i>All costs related to start up marketing activities. May include websites costs, initial marketing materials, etc.</i>	
<b>Other One-Off Costs</b>	<i>Anything not covered in the other sections.</i>	
<b>3-9 Months of Operating Costs</b>	<i>Depending on your comfort level, calculate how much you will need to keep the doors open and the lights on for the first 3-9 months of business. There is likely to be a monthly cost which you can multiply by the number of months that keeps you feeling comfortable.</i>	
	Total of Start-Up Costs:	